

The Prescot School Careers Programme

Forward

Introduction

There has never been a time when careers guidance has been more important for young people as it is today. The landscape of education, training and employment opportunities that students need to navigate is more complex and more challenging than that faced by previous generations. Young people need to prepare for a future where some jobs do not yet exist, they need to be able to develop a range of self-presentation and marketing skills including use of digital and social media.

Qualifications such as GCSE and A level are changing, opportunities in higher education now extend beyond the UK to other parts of Europe and further afield. Students need help to make choices and manage transitions, they need good quality careers education, information, advice and guidance.

The TPS careers plan (student entitlement) sets out how the school intends to provide a fit for purpose careers programme. The plan defines the available resources which will provide our students with the knowledge, inspiration and ability to take ownership of their own career action plans enabling them to succeed in their chosen career paths.

The careers plan is based on the guidance for school and college career plans, addressing the eight Gatsby Benchmarks, in particular Benchmark 1. Using the careers plan enables schools to track the career activities and interventions it provides for all its students.

Careers education does not just mean informing students about their options after school but also their school career will affect their futures. It is our statutory duty to ensure that all students receive independent and impartial information, advice and guidance regarding all options both within school and after leaving school to best highlight all career pathways available to them.

Helping students with decisions at crucial stages, informing them of all their options and introducing them to the world of work we aim to prepare them for life after school whichever path they choose.

Student Entitlement Statements

Year 7 Careers Entitlement

- Students are introduced to careers resources and informed how to use them.
- Students are encouraged to identify personal traits, strengths and skills and develop confidence and have high expectations of themselves.
- Students provide feedback from all career sessions.
- Students have optional access to the Careers adviser via drop in sessions and referrals.
- By beginning careers education early students can make better informed decisions at transition stages and are more motivated in school in order to follow a particular pathway.
- Students experience Careers Fairs and National Careers Week.

Year 8 Careers Entitlement

- Students build on personal strengths and begin to link skills to specific careers enabling realistic and informed decisions at transition stages.
- Students are introduced to the world of work and how it is constantly changing.
- Students are encouraged to think about what they might like to achieve after school.
- Students have optional access to the Schools Career Adviser and impartial advisers via drop-in sessions and referrals. They are also encouraged to use careers resources available and informed where to find out more about specific courses/ careers.
- Students learn about money management.
- Students think about links to careers when choosing their GCSE options.
- Students experience Careers Fairs and National Careers Week.

Year 9 Careers Entitlement

- Students encouraged to reassess personal strengths with a focus on transferrable skills.
- What is important in a career? Students are encouraged to investigate / research different jobs and careers locally, regionally and nationally. Students explore lifestyle, budgeting and a good work/life balance whilst developing economic awareness.
- Students encouraged to challenge stereotypes within the world of work and traditional job roles.
- What is a CV? What is a cover letter? And why do people applying for jobs need them? Students encouraged to use them when applying for roles and responsibility in school.
- They are encouraged to use careers resources available and informed where to find out more about specific courses/ careers.
- Students meet with the School Careers Adviser individually as they take their options.
- Students experience Careers Fairs and National Careers Week.
- Students are introduced to and encouraged to use Unifrog.

Year 10 Careers Entitlement

- Students begin to explore post-16 options
- Economic awareness further developed, and students encouraged to think about employability, which careers appeal and to identify and set themselves realistic future goals.
- Students meet with The Schools Careers Adviser as individuals.
- Students begin CV and cover letter writing.
- Students are encouraged to use careers resources available and informed where to find out more about specific courses/ careers.
- Students use online career and employability resources to develop their skills.
- Students experience Careers Fairs and National Careers Week.
- Students use Unifrog to discover careers and post-16 options.
- Students complete a week of Work Experience.

Year 11 Careers Entitlement

- Students are helped with post 16 choices and encouraged to consider all their options including further study in sixth form, colleges, technical education and apprenticeships.
- Student complete intended destinations form. Interview techniques are further developed.
- Students use Next Steps interview with the Careers Adviser to help understand different careers pathways and entry requirements and encouraged to make contingency plans should results be better/worse than expected and set personal targets for development.
- Students are encouraged to think about the kind of behaviour potential employers look for.
- Students are encouraged to attend careers talks, fairs, college and school open days and taster days with employers.
- Students are assisted further with CV writing.
- Student are kept up to date with post 16 deadlines.
- Students are encouraged to use careers resources available and informed where to find out more about specific courses/ careers.
- Students are encouraged to continue to gain work experience and take part in work insight days during the school holidays, weekends and evenings.
- Students use Unifrog to research careers and post-16 options.

Activities and Events

Year 11 Parents' Evening Presentation				
Description	Finding out about the opportunities when students leave school. Raising aspirations and encouraging students to apply for top schools and colleges			
Provision Source	In School			
Gatsby Benchmarks	GB7 – Educational encounters GB8 – Personal Guidance			
Year 7	Year 8	Year 9	Year 10	Year 11
				x

Introduction to Work Experience				
Description	Assembly encouraging students to look for their own work experience			
Provision Source	In school			
Gatsby Benchmarks	GB6 – Experience of workplaces			
Year 7	Year 8	Year 9	Year 10	Year 11
			x	

Apprenticeship Roadshow				
Description	Companies who offer apprenticeships allow students to gain information about them.			
Provision Source	Liverpool Council – Exhibition Centre			
Gatsby Benchmarks	GB2 – Career information GB4 – Curriculum GB5 – Employer encounters			
Year 7	Year 8	Year 9	Year 10	Year 11
				x

Careers Meetings				
Description	Meeting with the Careers Adviser			
Provision Source	In School			
Gatsby Benchmarks	GB8 – One to one career guidance GB8 – Group careers guidance GB7 – Application Support for apprenticeships GB7 – Application support for Higher Education			
Year 7	Year 8	Year 9	Year 10	Year 11
x	x	x	x	x

Job Match Quiz				
Description	All students complete job match quiz which shows them their qualities going into a job and which jobs would match their personality.			
Provision Source	iCloud			
Gatsby Benchmarks	GB2 – Online resources GB3 – Raising Aspirations			
Year 7	Year 8	Year 9	Year 10	Year 11
x	x	x	x	x

Year 11 Preparation Meeting				
Description	Parents and students invited to attend an open evening to introduce opportunities for students after they leave year 11.			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB7 – Higher Education Visits GB7 – Application support for Higher Education GB7 – Application support for apprenticeships GB7 – Educational Encounters with Parents			
Year 7	Year 8	Year 9	Year 10	Year 11
				x

Linking Subjects to Jobs				
Description	Students introduced to different jobs within subjects through posters placed in the Learning Resource Centre. During National Careers week all subjects introduce jobs that are linked to their subject.			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB3 – Aspiration Raising GB3 – Addressing stereotypes GB4 – Embedded in the curriculum			
Year 7	Year 8	Year 9	Year 10	Year 11
x	x	x	x	x

PSHE lessons				
Description	Students have PSHE lessons in employability and careers.			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB2 – Embedded in curriculum GB3 – Aspiration raising GB2 – Information about the LMI for students GB3 – Addressing stereotypes GB3 – SEND and vulnerable students GB8 – Group careers advice			
Year 7	Year 8	Year 9	Year 10	Year 11
x	x	x	x	x

Learning for Life Day				
Description	Students spend a whole day exploring different careers, looking at the LMI and attending the Career's Fair			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB2 – Embedded in curriculum GB3 – Aspiration raising GB2 – Information about the LMI for students GB3 – Addressing stereotypes GB3 – SEND and vulnerable students GB8 – Group careers advice			
Year 7	Year 8	Year 9	Year 10	Year 11

x	x	x	x	x
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Careers Fair				
Description	Students are introduced to the LMI, different careers and research into jobs			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB5 – Events and talks involving employers GB2 – Information about the labour market for parents GB2 – Information about the labour market for students GB2 – Online resources GB3 – Aspiration raising GB5 – Ready for work Activities with employers GB7 – Apprenticeship events and visits			
Year 7	Year 8	Year 9	Year 10	Year 11
x	x	x	x	x

Next Steps Meetings				
Description	Year 11 students meet to discuss what they are doing after school			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB3 – Destinations Data GB3 – Record Keeping GB7 – Application support for Higher Education GB7 – Application support for Apprenticeships			
Year 7	Year 8	Year 9	Year 10	Year 11
			x	

National Careers Week				
Description	Students are introduced to jobs linked to each different subject			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB4 – Embedded in the Curriculum			
Year 7	Year 8	Year 9	Year 10	Year 11
x	x	x	x	x

College Assemblies				
Description	Presentations from Post-16 providers			
Provision Source	Cronton College, Riverside College, Steven Gerrard Academy, KCC			
Gatsby Benchmarks	GB3 – Aspiration Raising GB7 – Application support for Higher Education GB7 – Application support for Apprenticeships			
Year 7	Year 8	Year 9	Year 10	Year 11
			x	x

Visit to Post-16 College

Description	All Year 10 students visit a College			
Provision Source	Cronton College			
Gatsby Benchmarks	GB3 – Aspiration Raising GB7 – Application support for Higher Education GB7 – Application support for Apprenticeships			
Year 7	Year 8	Year 9	Year 10	Year 11
			x	

Year 9 Options Evening				
Description	GCSE Options introduced to students from subject teachers			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB7 – Educational Encounters with Parents GB3 – Aspiration Raising GB3 – Record Keeping			
Year 7	Year 8	Year 9	Year 10	Year 11
		x		

Introduction to Work Experience				
Description	Assembly to introduce work experience to parents and students			
Provision Source	The Prescott School			
Gatsby Benchmarks	GB6 – Work Experience GB6 – Work place experience with parents			
Year 7	Year 8	Year 9	Year 10	Year 11
			x	

Work Experience				
Description	Students take part in Work Experience with companies			
Provision Source	Various			
Gatsby Benchmarks	GB6 – Work Experience GB6 – Job Shadowing GB6 – Work place visits			
Year 7	Year 8	Year 9	Year 10	Year 11
			x	

Unifrog

Description	Use of an online resource centre for information about Colleges, jobs and work experience			
Provision Source	Unifrog			
Gatsby Benchmarks	GB6 – Work Experience GB3 – Aspiration Raising GB3 – Record Keeping GB2 – Online resources			
Year 7	Year 8	Year 9	Year 10	Year 11
		x	x	x