

Provider access policy statement

The Prescot School



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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

At the Prescott School we provide a wide variety of encounters to pupils in all year groups through our Careers Program. These take the form of assemblies, talks, workshops, visits, and our Careers Convention.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years 8 to 13 at The Prescott School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- › Understand how to make applications for the full range of academic and technical courses.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact:

Mrs Haigh, Careers Lead or

Mrs Robinson, Careers Coordinator.

Telephone: 0151 4778680;

Email: chaigh@prescotschool.org.uk

jrobinson@prescotschool.org.uk

Several events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

We've provided some examples (For more detail, see our Careers Learning Journey, available on the school website):

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Employability skills assembly University follow up (from trip in Y7)	Careers Convention - Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. International Women's Day Event	Community Lives Day – pupils will get the chance to meet members of the local community and see their job roles. STEM event
YEAR 9	Assembly and tutor group opportunities - employability skills Meeting with careers adviser	Careers Convention - Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement Key Stage 4 options event and assemblies University trips and workshops. International Women's Day Event	No encounters – encounters must have taken place by 28 February
YEAR 10	Post-16 technical education options assembly with General Further Education College Life Skills – work experience preparation sessions Assembly and tutor group opportunities - employability skills	Careers Convention - Employer event for pupils, parents – market stall event giving overview of local, regional and national opportunities and skills requirement. International Women's Day Event	Work experience preparation sessions Work experience Technical/vocational tasters at local college/s, training providers
YEAR 11	Post-16 provider open evenings Post-16 apprenticeships assembly Meetings with careers adviser Post-16 applications	Post-16 interviews Apprenticeships – support with applications	No encounters – encounters must have taken place by 28 February Confirmation of post-16 education and training destinations for all pupils

Please speak to our Careers Coordinator to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

Access will be granted when a specific time, schedule and content has been agreed ahead of time.

The majority of sessions must fit into timetabled Careers lessons that form part of our PSHE curriculum.

Morning year group assemblies follow a pre-set program so assembly style presentations to large groups of pupils will normally be arranged within PSHE lesson time or during our 'Learn for Life Days' (please see PSHE and Careers Learning Journeys for more information).

Examples of our biggest events in/out of school that allow multiple provider access opportunities:

- **Careers Convention**
- **Learn for Life Days**
- **International Women's Day event**
- **Work Experience**

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

The school will make the main atrium, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the Careers Coordinator. This resource is available to all students and is used regularly to form the basis of careers interviews.

5. Previous providers

Here are some of the providers from the local area who, in previous years we have invited to speak to our pupils:

Access Sport Apprenticeships

Assett Training

British Heart Foundation

Brook Advisory

Carmel College

Coaching Connexions

Cogent Skills

Countryside Partnerships

David Campbell Soccer

Dramatic Recovery

HMRC

HMS

Hugh Baird College

lisonline

JTL Training
Lee Cooper Foundation
Lipa
Little Leagues
Liverpool College
Liverpool Foundation
Liverpool John Moores University
Liverpool Media academy
Livv Housing
Mandy Haak Apprenticeships
Marine FC
Matalan
Merseyside fire and rescue
Merseyside Police
Merseyside Police Cyber dept
Myerscough College
Myrescough College
Navy
Purple Tie Promotions
Reasheathe College
Riverside/Cronton college
Shakespeare North
St Helens Chamber
St Helens college
St Helens Heart of Glass
The British Army
TPM
University Of Chester
University of Liverpool
Waterside Training

6. Pupil destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school. These included:

Carmel College
Cronton College
Riverside College
St Helens College
Knowsley Community College

Liverpool City College
LIPA
Rainhill Sixth Form
Melwood Liverpool
BGen Engineering (Apprenticeship)
Jacobs Liverpool (Apprenticeship)
Hartley Technical Engineering (Apprenticeship)
Hugh Baird College
Wigan and Leigh College
Steven Gerrard Academy
Play Tots Childcare

7. Complaints

Any complaints related to provider access can be raised following the trust complaints policy:

[Complaints Policy Statement - Academies JOO amended 06.12.18 \(thfnw.uk\)](#)

or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Links to other policies

Please use this link to find our other policies:

[The Prescott School - Policies](#)

9. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mrs Claire Haigh.

This policy will be reviewed by Mrs Claire Haigh, annually.

At every review, the policy will be approved by the governing board.